



PaletteOnline

Manage your purchase-to-pay process in the cloud

With PaletteOnline you get a cost effective, secure and scalable solution which matches your company's business flows, invoices, contracts, purchase orders and employee expenses.

PaletteOnline is our SaaS-offer and contains all product features needed to automate the entire process from purchase to payment - but with all the benefits of the cloud. This means no costly investment in hardware. Operation, maintenance and upgrades are included in the package and managed by Palette's technical specialists.

AP and P2P cloud automation

PaletteOnline offers a standard set of Palette products which enable a fully automated end-to-end process from purchase to payment. The core of the solution is automated invoice processing and workflows for distribution and authorising supplier invoices. To further streamline the process, the solution offers functionality for contract management, budget requisitions, expense management, purchasing and purchase order matching.

PaletteOnline has a brand new and intuitive interface, which makes it easy for anyone in the organisation to get started and manage their invoices. You can access this cloud-based solution via your smartphone or tablet. This means that

you can make account postings or even authorise invoices with a few clicks, directly from your mobile phone when on the move.

Take control of the purchasing process

Invoices can be matched to purchase orders at the line or total level, or to contracts. PaletteOnline offers a simplified ordering process that steers users to purchase the right goods, from the right supplier, at the right price. With all purchasing statistics available and gathered in Palette's reporting tool, you'll have a solid basis for negotiating prices and terms.

For investment projects, purchases can be governed by the budget you set. You gain full control over the project's costs and get early warnings when the budget is in danger of being exceeded.

Palette integrates with your ERP system

A connection from Palette to your ERP system is required. Our PaletteOnline solution offers ready-to-use connections to the most common ERP systems on the market.



palettesoftware.com

Seamless upgrades

PaletteOnline is offered as cloud-based SaaS model, which means you will always get access to the latest upgrades and releases of new functionality. Updates are included in the subscription and take place without any time-consuming and expensive upgrade projects.

A secure platform with stable performance

Cloud computing is now considered to be more secure than traditional on-premise installations with regards to the risk of data breach and hacking. PaletteOnline is based on a Microsoft Azure platform, which guarantees world class security for data storage and back-ups.

All active data in the PaletteOnline platform is stored using multiple copies in the same data centre to minimise risk of data loss or physical data corruption. All backup data is replicated across multiple geographically separated data centres in the Azure region. The backup data is encrypted while at rest and backup operations are continuously logged and monitored by PaletteOnline security cleared staff. High Network security and antivirus / malware protection control

mechanisms help you maintain a high availability, high integrity and trusted service.

Scanning options

There are various options for getting invoices into the system:

- **Scanning service provider:** we offer you a complete scanning service. We open the mail, sort, scan and transfer the information to your PaletteOnline environment.
- **Cloud scanning:** invoices are scanned locally by you and you then verify them in a cloud-based service.
- **Local scanning:** you both scan and verify the data locally with tools such as Kofax.

Functionality included in PaletteOnline



Palette**Budget**



Palette**Mobile**



Palette**Expense**



Palette**Dashboard**



Palette**Buyer**



Palette**Documents**



Palette**Invoice**



Palette**Ordermatching**



Palette**Contract**



Palette**Clean-up**

PaletteOnline add-ons

Spend**Management**

Supplier**Portal**

Invoice **Scanning**

E-**Invoice**

